
Kaipara District Council

Minutes

Meeting	Kaipara District Council
Date	Tuesday 26 June 2018
Time	Meeting commenced at 9.35am Meeting concluded at 1.45pm
Venue	Northern Wairoa War Memorial Hall (Dargaville Town Hall), 37 Hokianga Road, Dargaville
Status	Confirmed

Membership

Chair: Mayor Jason Smith

Members: Deputy Mayor Peter Wethey
Councillor Anna Curnow
Councillor Victoria del la Varis-Woodcock
Councillor Julie Geange
Councillor Libby Jones
Councillor Karen Joyce-Paki
Councillor Jonathan Larsen
Councillor Andrew Wade

Jason Marris
General Manager Governance, Strategy and Democracy

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**Minutes, Ordinary meeting of Kaipara District Council
26 June 2018 in Dargaville**

1 Opening
1.1 Karakia

Councillor Curnow opened the meeting with a karakia.

1.2 Present

Mayor Jason Smith (Chair), Deputy Mayor Peter Wethey and Councillors Anna Curnow, Victoria del la Varis-Woodcock, Julie Geange, Libby Jones, Karen Joyce-Paki, Jonathan Larsen and Andrew Wade

Name	Designation	Item(s)
Curt Martin	Acting Chief Executive	All
Sue Davidson	General Manager Finance, Risk and IT	All
Jason Marris	General Manager Governance, Strategy and Democracy	All
Fran Mikulicic	Acting General Manager Infrastructure	All
Ian McCauley	Acting General Manager Regulatory, Planning and Policy	All
Henri van Zyl	Roading Manager	All except 6.3
Bernard Petersen	Roading Maintenance Engineer	All except 6.3
Christine Toms	Revenue Manager	1-4.3
Francis Toko	Iwi Relations Manager	1-4.3
Diane Miller	Project Manager	1-4.3
James Bews-Hair	Governance and Procedural Advisor	1-4.3
Peter Gulliver	Council's Appointed Lead Auditor (Deloitte)	1-4.2
Jessica Hollis	Policy and Planning Manager	6.3
Joy Hewlett	Acting Quality Assurance Manager	6.3
Kathie Fletcher	Policy Manager	5.3, 6.3
Mark Schreurs	Policy Analyst	5.3
Lisa Hong	Governance Advisor	All (Minute-taker)

Adjournments

Reason	Start Time	Finish Time
Tea break	10.35am	10.50am
Lunch break	12.18pm	12.48pm

1.3 Apologies

Nil.

1.4 Confirmation of Agenda

Moved Smith/Curnow

That Kaipara District Council confirms the Agenda of 26 June 2018.

Carried

1.5 Conflict of Interest Declaration

Name	Conflict
Councillor Jones	Item 5.2 'Chief Executive's Report May 2018' – Councillor Jones is a member of the Paparoa Medical Society.
Councillor del la Varis-Woodcock	Public Excluded Item 6.3 'Kaipara District Council Resource Management Commissioner Pool : Additional Hearing Commissioners Approval (RC Application RM170441 Tegel Foods Ltd)' – Councillor del la Varis-Woodcock made a submission to Northland Regional Council regarding Resource Consent RM170441.

2 Deputations, Presentations and Petitions

Nil.

3 Minutes

3.1 Confirmation of Council minutes 23 May 2018

General Manager Governance, Strategy and Democracy

1601.22

Moved Smith/Wethey

That the unconfirmed Open minutes of the Kaipara District Council Ordinary meeting held 23 May 2018 be confirmed as a true and correct record.

Confirmed

3.2 Open Committee minutes confirmed in May - June 2018

General Manager Governance, Strategy and Democracy 16/Various

Moved Curnow/Joyce-Paki

That Kaipara District Council receives the confirmed Open minutes of the following Kaipara District Council Committee meetings, for information:

- 1 *Audit, Risk and Finance Committee meeting held 14 February 2018;*
- 2 *Mangawhai Community Park Governance Committee meeting held 19 February 2018; and*
- 3 *Combined meeting of the Pou Tu Te Rangi Joint Management Committee and Harding Park Committee held 07 March 2018.*

Carried

4 Decision

[Secretarial Note: Items 4.1, 4.2 and 4.3 were circulated under separate covers: Supplementary Agenda Volumes 1, 2 and 3.]

4.1 Fees and Charges 2018/2019: Annual review – adoption

General Manager Regulatory, Planning and Policy 2301.07

Moved Joyce-Paki/Jones

That Kaipara District Council:

- 1 *Receives the General Manager Regulatory, Planning and Policy's report 'Fees and Charges 2018/2019: Annual review - adoption' dated 19 June 2018; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Adopts the proposed Fees and Charges 2018/2019 as outlined in the draft schedule, appended as Attachment 1 to the aforementioned report, for the purpose of setting the Fees and Charges 2018/2019.*

Carried

4.2 Long Term Plan 2018/2028 (final) – Adoption

General Manager Governance, Strategy and Democracy

2302.22

[Secretarial Note: Council's Lead Auditor Peter Gulliver of Deloitte spoke to this item.]

(1) Moved Smith/Wethey

That Kaipara District Council:

- 1 *Receives the General Manager Governance, Strategy and Democracy's report "Long Term Plan 2018/2028 (final) - Adoption" dated 20 June 2018; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Notes that the following policies and strategies are included in the final Long Term Plan 2018/2028;*
 - a. *Financial Strategy;*
 - b. *Infrastructure Strategy (2018/2048);*
 - c. *Funding Impact Statement Rating Tools;*
 - d. *Significance and Engagement Policy;*
 - e. *Revenue and Finance Policy;*
 - f. *Rates Postponement and Remission Policy;*
 - g. *Early Payment of Current Year Rates Policy;*
 - h. *Early Payment of Rates for Subsequent Years Policy;*
 - i. *Maori Freehold Land Rates Postponement and Remission Policy; and*
- 4 *Adopts the Long Term Plan 2018/2028 (circulated as Attachment 1 to the above-mentioned report); and*
- 5 *Delegates the Chief Executive and Mayor to approve minor typographical changes that do not alter the intent of the information in the Long Term Plan 2018/2028.*

Carried

(2) Amendment moved Larsen/Geange

That Kaipara District Council:

- 1 *Receives the General Manager Governance, Strategy and Democracy's report "Long Term Plan 2018/2028 (final) - Adoption" dated 20 June 2018; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*

- 3 Notes that the following policies and strategies are included in the final Long Term Plan 2018/2028;
- a. Financial Strategy;
 - b. Infrastructure Strategy (2018/2048);
 - c. Funding Impact Statement Rating Tools;
 - d. Significance and Engagement Policy;
 - e. Revenue and Finance Policy;
 - f. Rates Postponement and Remission Policy;
 - g. Early Payment of Current Year Rates Policy;
 - h. Early Payment of Rates for Subsequent Years Policy;
 - i. Maori Freehold Land Rates Postponement and Remission Policy; and
- 4 Adopts the Long Term Plan 2018/2028 (circulated as Attachment 1 to the aforementioned report) subject to the following amendments:
- a. That the proposed annual rates increase of 4.97% for 2018/2019, 5.26% for 2019/2020 and 4.83 % for 2020/2021 be changed to reflect the Local Government Cost Index of 1.8%, 2.0% and 2.2% respectively in accordance with the Local Government Act 2002 Part 2 s.14(1)(g) “a local authority should ensure prudent stewardship and the efficient and effective use of its resources in the interests of its district or region.”;
 - b. That the Chief Executive is instructed to meet the existing and agreed work programmes but find efficiency savings to fund the difference and remain in surplus;
 - c. That the Mangawhai Community Plan is removed from the Long Term Plan subject to receiving an accurate legal opinion on the questions previously raised and that the plan be brought back for consultation as an amendment to the LTP 2018/2028 through the 2019/2020 Annual Planning process;
 - d. That the District Plan funding remain in the Long Term Plan 2018/2028 for the 2018/2019 year only and any further funding be subject to an accurate business case being presented and consulted on for 2019/2020 in accordance with the purpose of local government “to meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.” (Local Government Act 2002 Part 2 s. 10 (1)(b));
 - e. That the Mayoral foreword be amended to acknowledge the importance and significance of the roading network as our biggest cost centre and arguably our biggest challenge over the next 10 years; and
- 5 Delegates the Chief Executive and Mayor to approve minor typographical changes that do not alter the intent of the information in the Long Term Plan 2018/2028.

A division was called, and the voting was as follows:

<u>For</u>	<u>Against</u>	<u>Abstained</u>
Councillor Geange	Councillor Curnow	Councillor Wade
Councillor Larsen	Councillor del la Varis-Woodcock	
	Councillor Jones	
	Councillor Joyce-Paki	
	Councillor Wethey	
	Mayor Smith	

The amendment motion was declared LOST.

The following substantive motion was then put to vote:

(1) Moved Smith/Wethey

That Kaipara District Council:

- 1 *Receives the General Manager Governance, Strategy and Democracy's report "Long Term Plan 2018/2028 (final) - Adoption" dated 20 June 2018; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Notes that the following policies and strategies are included in the final Long Term Plan 2018/2028;*
 - a. *Financial Strategy;*
 - b. *Infrastructure Strategy (2018/2048);*
 - c. *Funding Impact Statement Rating Tools;*
 - d. *Significance and Engagement Policy;*
 - e. *Revenue and Finance Policy;*
 - f. *Rates Postponement and Remission Policy;*
 - g. *Early Payment of Current Year Rates Policy;*
 - h. *Early Payment of Rates for Subsequent Years Policy;*
 - i. *Maori Freehold Land Rates Postponement and Remission Policy; and*
- 4 *Adopts the Long Term Plan 2018/2028 (circulated as Attachment 1 to the above-mentioned report); and*
- 5 *Delegates the Chief Executive and Mayor to approve minor typographical changes that do not alter the intent of the information in the Long Term Plan 2018/2028.*

A division was called, and voting was as follows:

<u>For</u>	<u>Against</u>
Councillor Curnow	Councillor Geange
Councillor del la Varis-Woodcock	Councillor Larsen

Councillor Jones

Councillor Wade

Councillor Joyce-Paki

Councillor Wethey

Mayor Smith

The motion was declared CARRIED.**4.3 Setting of Rates, Due Dates and Penalties Regime 2018/2019****Acting Chief Executive 2306.18****Moved Smith/Curnow***That Kaipara District Council:*

- 1 *Receives the report from the Acting Chief Executive, 'Setting of Rates, Due Dates and Penalties Regime 2018/2019' dated 15 June 2018; and*
- 2 *Notes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provisions of s79 of the Act determines that it does not require further information, further assessment of options or further analysis of the costs and benefits of different options prior to making a decision on this matter; and*
- 3 *Sets the rates, due dates for payment and penalties regime for the 2018/2019 financial year, as set out below:*

*Rates resolution for the 2018/2019 financial year.**The following rates are set for the period commencing on the first day of July 2018 and ending on the last day of June 2019. All rates and amounts are GST inclusive unless otherwise stated.***A. General rate***Under Section 13 of the Local Government (Rating) Act 2002 (the Act), a General Rate set for all rateable land within the district based on the land value of the land and at different rates in the dollar for different categories of land as set out in the table below.*

Area	Differential category*	Rate in the Dollar (including GST)
<i>Rest of district</i>	<i>Residential and small sized lifestyle properties</i>	<i>0.002391</i>
	<i>Other</i>	<i>0.003706</i>
<i>Mangawhai Harbour Restoration Area</i>	<i>Residential and small sized lifestyle properties</i>	<i>0.002413</i>
	<i>Other</i>	<i>0.003740</i>

**The definitions of these differential categories can be found in the Funding Impact Statement - Rating Tools section of Council's Long Term Plan 2018/2028.*

B. Uniform Annual General Charge

Under Section 15 of the Act, a uniform annual general charge on all rateable land within the district of \$728.00 (including GST) per Rating Unit.

C. Targeted rates for Wastewater – networks

Under Section 16 of the Act, targeted rates for Wastewater in each of the networks referred to in the table below, for operating and maintaining Wastewater treatment plants and pump stations and reticulation repairs and minor upgrades, including renewals and extensions of the respective systems.

The rates are set on a differential basis based on the use to which the land is put and the provision or availability to the land of the Wastewater service provided by, or on behalf of, Council.

Each targeted rate is calculated as:

1. Properties not connected to the Wastewater network as at 30 June 2018, but capable of being connected (being situated within 30 metres of a public sewerage drain to which it is capable of being effectively connected, either directly, or through a private drain) "serviceable":
 - a. A fixed amount per Separately Used or Inhabited Part of a Rating Unit (SUIP) for all units used primarily as a residence; and
 - b. A fixed amount per Rating Unit for all other units.
2. Properties that are connected to the Wastewater network as at 30 June 2018 ("connected"):
 - a. A fixed amount per SUIP for all units used primarily as a residence; and
 - b. For all other units:
 - i. A fixed amount per Rating Unit; and
 - ii. A charge per pan (urinal or water closet) for each pan after the second.

Wastewater Network*	Differential Category*	Charge per Rating Unit (including GST)	Charge per SUIP (including GST)	Charge per pan (after the second) (including GST)
Dargaville	Residence and connected	-	\$1,024.00	-
	Residence and serviceable	-	\$768.00	-
	Other and connected	\$1,024.00	-	\$512.00
	Other and serviceable	\$768.00	-	-
Glinks Gully	Residence and connected	-	\$1,250.80	-
	Residence and serviceable	-	\$938.10	-
	Other and connected	\$1,250.80	-	\$625.40
	Other and serviceable	\$938.10	-	-

Kaiwaka	Residence and connected	-	\$1,183.20	-
	Residence and serviceable	-	\$887.40	-
	Other and connected	\$1,183.20	-	\$591.60
	Other and serviceable	\$887.40	-	-
Mangawhai	Residence and connected	-	\$1,281.10	-
	Residence and serviceable	-	\$960.80	-
	Other and connected	\$1,281.10	-	\$640.55
	Other and serviceable	\$960.80	-	-
Maungaturoto Township and Maungaturoto Station Village	Residence and connected	-	\$1,280.30	-
	Residence and serviceable	-	\$960.20	-
	Other and connected	\$1,280.30	-	\$640.15
	Other and serviceable	\$960.20	-	-
Te Kopuru	Residence and connected	-	\$688.30	-
	Residence and serviceable	-	\$516.20	-
	Other and connected	\$688.30	-	\$344.15
	Other and serviceable	\$516.20	-	-

*The definitions of each network, differential categories and a SUIP can be found in the Funding Impact Statement - Rating Tools section of Council's Long Term Plan 2018/2028.

D. Targeted rates for Wastewater – capital contributions

Under Section 16 of the Act, targeted rates for all rateable land connected or capable of connection to the Mangawhai wastewater network as at 30 June 2013, based on where the land is situated, as defined on maps in the Appendix of the Long Term Plan 2018/2028. The targeted rates for each of the four defined areas (A, D, E and F) are as follows:

Targeted rate*	Fixed amount per Rating Unit (including GST)
Mangawhai Wastewater Capital Contribution A	\$676.00
Mangawhai Wastewater Capital Contribution D	\$569.95
Mangawhai Wastewater Capital Contribution E	\$606.31
Mangawhai Wastewater Capital Contribution F	\$643.26

*The full definitions of the land subject to each targeted rate can be found in the Funding Impact Statement - Rating Tools section of Council's Long Term Plan 2018/2028.

E. Targeted rates for Stormwater – networks

Under Section 16 of the Act, targeted rates for Stormwater in each of the following networks, for the purpose of running and maintaining each Stormwater network. The rate is the amount per dollar of the land value for all land situated in the respective Stormwater network.

Stormwater Network*	Rate in the Dollar (Land Value) (including GST)
Baylys	0.001617
Dargaville	0.002603
Kaiwaka	0.000844
Mangawhai	0.000727
Te Kopuru	0.001517

*The definitions of each network can be found in the Funding Impact Statement - Rating Tools section of Council's Long Term Plan 2018/2028.

F. Targeted rate Land Drainage – Raupo

Under Section 16 of the Act, a targeted rate for all rateable land within the Raupo Land Drainage scheme, at different rates in the dollar for different categories of land based on where the land is situated. The rate is an amount per dollar of the land value of the land.

This rate is to fund work undertaken to maintain and improve the current capacity of the land drainage network and stopbanks.

Differential Category*	Rate in the Dollar (Land Value) (including GST)
Raupo District A	0.002560
Raupo District B	0.000217
Raupo Township	0.003078

*The definitions of these differential categories can be found in the Funding Impact Statement - Rating Tools section of Council's Long Term Plan 2018/2028.

G. Targeted rates for Land Drainage – other schemes

Under Section 16 of the Act, targeted rates for Land Drainage in each of the following schemes, for the purpose of maintaining and improving the capacity of the land drainage network and stopbanks. The rate is an amount per dollar of the land value for all land situated in the respective Land Drainage scheme.

Land Drainage Scheme*	Rate in the Dollar (Land Value) (including GST)
Aoroa	0.001671
Arapohue N°1	0.000142
Arapohue N°2	0.000328
Aratapu Swamp	0.001491
Aratapu Village	0.000381
Awakino Point	0.000563
Awakino Valley	0.000562
Greenhill	0.000231
Hoanga	0.002129
Horehore	0.000608
Kaihu	0.000462
Kopuru Swamp	0.001310
Koremoa	0.000561
Mangatara	0.000451
Manganui	0.000120
Mititai	0.000515

Notorious	0.000805
Oruariki	0.001403
Otiria	0.000468
Owairangi	0.000487
Tangowahine N°1	0.001102
Tangowahine N°2	0.000899
Tangowahine Valley	0.000156
Tatarariki 1	0.000473
Tatarariki 2	0.000907
Tatarariki 3	0.000909
Te Hapai	0.001052
Tikinui	0.000878
Whakahara	0.000491

The definitions of each land drainage scheme can be found in the Funding Impact Statement - Rating Tools section of Council's Long Term Plan 2018/2028.

H. Targeted rates for Water Supply

Under Sections 16 and 19 of the Act, targeted rates for Water Supply in each of the networks referred to in the table below, for operating and maintaining the Water Supply network. In particular, the costs associated in treating the water for domestic consumption.

The rates are set on a differential basis based on the provision or availability to the land of the water supply service provided by, or on behalf of, Council. Each targeted rate is calculated as:

Metered properties as at 30 June 2018:

1. A scale of charges based on the per cubic metre amount of water consumed.

Other properties (except in the Mangawhai water supply network, where there is no rate set for "other properties"):

2. A fixed amount per rating unit.

Networks	Metered properties*		Other properties*
	Volumetric charge (up to and including the first cubic metre) (including GST)	Volumetric charge (per cubic metre beyond the first cubic metre) (including GST)	Fixed amount per Rating Unit (including GST)
Dargaville	\$131.97	\$3.14	\$98.98
Glinks Gully	\$372.85	\$1.59	\$279.64
Mangawhai	\$131.97	\$3.01	N/A
Maungaturoto (Station Village)	\$256.61	\$3.80	\$192.46
Maungaturoto (Township)	\$274.43	\$3.53	\$205.83
Ruawai	\$218.57	\$4.56	\$163.93

*The definitions of each network can be found in the Funding Impact Statement - Rating Tools section of Council's Long Term Plan 2018/2028.

I. Targeted rate for Mangawhai Harbour Restoration

Under Section 16 of the Act, a targeted rate for all rateable land within the Mangawhai Harbour Restoration area of \$80.00 (including GST) per Rating Unit. A map of the Mangawhai Harbour Restoration area can be found in the Appendix of Council's Long Term Plan 2018/2028.

J. Targeted rate for Ruawai Tokatoka Hall

Under Section 16 of the Act, a targeted rate for all rateable land within the Ruawai Tokatoka Hall targeted rate area of \$38.33 (including GST) per Rating Unit. A map of the Ruawai Tokatoka Hall targeted rate area can be found in the Appendix of Council's Long Term Plan 2018/2028.

K. Targeted rate for Forestry Roding

Under Section 16 of the Act, a targeted rate for all rateable land within the Forestry Roding targeted rate area of 0.007289 (including GST) per dollar of the land value for all land situated in the area. A map of the Forestry Roding targeted rate area can be found in the Appendix of Council's Long Term Plan 2018/2028.

L. Due dates

Under Section 24 of the Act, the rates, except targeted rates for metered water supply, will be payable in four instalments with the following due dates:

Instalment 1	20 August 2018
Instalment 2	20 November 2018
Instalment 3	20 February 2019
Instalment 4	20 May 2019

Metered water rates will be billed twice during the year. The due date for each billing is the 20th of the month following the delivery of the invoice. The billing and due dates for each area are:

Billing month	Area	Payment due date
July 2018 January 2019	Dargaville (Hokianga Road and side streets) and Glinks Gully	20 August 2018 20 February 2019
August 2018 February 2019	Dargaville (Station and Beach Roads) and Mangawhare	20 September 2018 20 March 2019
September 2018 March 2019	Dargaville (Township East)	20 October 2018 20 April 2019
October 2018 April 2019	Dargaville (Awakino Road and Main Street) and Ruawai	20 November 2018 20 May 2019
November 2018 May 2019	Dargaville (Ranfurly, Plunket and Tirarau Streets); Maungaturoto Railway; Maungaturoto Township and Mangawhai	20 December 2018 20 June 2019
December 2018 June 2019	North Dargaville to Kaihu, Awakino Point and Baylys	20 January 2019 20 July 2019

M. Penalties

Under Sections 57 and 58 of the Act:

- a) A penalty of 10% of the rates (other than water-by-meter rates) assessed in the 2018/2019 financial year that are unpaid after the due date for each instalment will be added on the relevant penalty date for each instalment stated below, except where a ratepayer has entered into an arrangement by way of direct debit authority, or an automatic payment authority, and honours that arrangement. For each instalment the date the penalty will be added is as follows:

Instalment 1	21 August 2018
Instalment 2	21 November 2018
Instalment 3	21 February 2019
Instalment 4	21 May 2019; and

- b) A penalty of 10% of the amount of all rates (including any penalties) other than water-by-meter rates from any previous financial years that are unpaid on 03 July 2018 will be added on 05 July 2018; and
- c) A penalty of 10% of the amount of all rates to which a penalty has been added under b) and which remain unpaid will be added on 05 January 2019; and
- d) A penalty of 10% of the amount outstanding for water-by-meter rates charged per invoice will be added on the relevant penalty date for each billing month and area stated below, except where a ratepayer has entered into an arrangement by way of direct debit authority, or an automatic payment authority, and honours that arrangement. For each billing month and area, the date the penalty will be added is as follows:

Billing month	Area	Penalty date
July 2018 January 2019	Dargaville (Hokianga Road and side streets) and Glinks Gully	21 August 2018 21 February 2019
August 2018 February 2019	Dargaville (Station and Beach Roads) and Mangawhare	21 September 2018 21 March 2019
September 2018 March 2019	Dargaville (Township East)	21 October 2018 21 April 2019
October 2018 April 2019	Dargaville (Awakino Road and Main Street) and Ruawai	21 November 2018 21 May 2019
November 2018 May 2019	Dargaville (Ranfurlly, Plunket and Tirarau Streets); Maungaturoto Railway; Maungaturoto Township and Mangawhai	21 December 2018 21 June 2019
December 2018 June 2019	North Dargaville to Kaihu, Awakino Point and Baylys	21 January 2019 21 July 2019

- 4 Delegates authority to the Revenue Manager and the Revenue Operations Officer to apply penalties to unpaid rates according to the resolutions above; and
- 5 Notes that it is required to send a copy of the adopted resolution within 20 working days to the Secretary of Local Government; and

- 6 Notes that the above-mentioned Setting of Rates Due Dates and Penalties Regime 2018/2019 report, has been reviewed by Council's lawyers.

Carried

Meeting adjourned at 10.35am.

Meeting to recommence at 10.50am.

4.4 Mangawhai Historic Wharf Trust - Request for Council representation

Community Relationships Manager 2108

Moved Jones/del la Varis-Woodcock

That Kaipara District Council:

- 1 *Receives the Community Relationships Manager's report 'Mangawhai Historic Wharf Trust - Request for Council representation' dated 29 May 2018; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Appoints Councillor Wethey (Otamatea Ward), as Council's representative to the Mangawhai Historic Wharf Trust.*

Carried

4.5 Taharoa Domain Governance Committee Terms of Reference – Amendment to include rotation of Chair

Governance Advisor 1203.01

Moved Wade/Joyce-Paki

That Kaipara District Council:

- 1 *Receives the Governance Advisor's report 'Taharoa Domain Governance Committee Terms of Reference - amendment to include rotation of Chair' dated 11 June 2018, and its Attachments 1 and 2; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*

- 3 *Adopts the new draft Taharoa Domain Governance Committee Terms of Reference (Attachment 2 to the aforementioned report), including the following clause:*
- *'The Chair of the Committee will rotate amongst members on an annual basis with a new Chair being selected at the first meeting following 01 July each year'.*

Carried

4.6 Policy Citizens Awards 2018 - Adoption

Policy Analyst **2120.01.03**

Moved **Geange/Jones**

[Secretarial Note: The meeting agreed to make an amendment to the Citizens Award Policy, with leave from the mover and seconder.]

That Kaipara District Council:

- 1 *Receives the Policy Analyst's report 'Policy Citizens Awards 2018 - Adoption' dated 08 June 2018 and its Attachments 1, 2 and 3; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Adopts the draft Citizens Awards Policy (Attachment 3 to the aforementioned report) with the following amendment:*
 - *Section 3, Paragraph 4 – to remove the words 'or organisation' to read 'It is not necessary to have the consent of the person being nominated for the Awards' [page 93 of the agenda].*

Carried

4.7 Customer Privacy Policy - Adoption

General Manager People and Capability **2206.0**

Moved **Smith/Geange**

That Kaipara District Council:

- 1 *Receives the General Manager People and Capability's report 'Customer Privacy Policy - Adoption' dated 18 June 2018 and its Attachment 1, Draft Customer Privacy Policy June 2018; and*

- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Notes the Audit, Risk and Finance Committee's recommendation for Council to adopt the Customer Privacy Policy as amended at its 13 June 2018 meeting (Attachment 1 to the aforementioned report); and*
- 4 *Adopts the Customer Privacy Policy as appended as Attachment 1 to the aforementioned report.*

Carried

5 Information

5.1 Resolutions Register and Action Tracker

Governance Advisor 1202.05

Moved Joyce-Paki/del la Varis-Woodcock

That Kaipara District Council receives the Governance Advisor's Resolutions Register and Action Tracker dated 14 June 2018.

Carried

5.2 Chief Executive's Report May 2018

Acting Chief Executive 2002.02.18/May

Moved Smith/Joyce-Paki

That Kaipara District Council receives the Chief Executive's Report for the month of May 2018.

Carried

Elected Members and staff observed a moment of silence for Garry McGraw, Council's Senior Asset Engineer who passed away on 04 June 2018.

5.3 Kauri Coast Water Storage Investigation Update

Policy Analyst 2132.07.05

Moved Joyce-Paki/Geange

That Kaipara District Council receives the Policy Analyst's report 'Kauri Coast Water Storage Investigation Update' dated 07 June 2018.

Carried

Meeting adjourned at 12.18pm

Meeting recommenced at 12.48pm.

Confirmed

6 Public Excluded Council minute items 26 June 2018

The meeting went into public excluded session at 12.49pm.

Moved Curnow/del la Varis-Woodcock

That the public be excluded from the following part of the proceedings of this meeting namely:

- *Public Excluded Committee minutes confirmed in June 2018;*
- *Crown Manager's report to action regarding outstanding rates;*
- *Kaipara District Council Resource Management Commissioner Pool : Additional Hearing Commissioners Approval (RC Application RM170441 Tegel Foods Ltd); and*
- *Contract 888 Road Maintenance and Renewals Contract - Award.*

The general subject matter of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under s48(1) of the Local Government Official Information and Meetings Act, 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered:	Reason for passing this Resolution	Ground(s) under Section 48(1) for the passing this resolution:
<i>Public Excluded Committee minutes confirmed in June 2018</i>	<i>Section 7(2)(g) maintain legal professional privilege Section 7(2)(i) enable the local authority to carry out, without prejudice or disadvantage, negotiations</i>	<i>Section 48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>
<i>Crown Manager's report to action regarding outstanding rates</i>	<i>Section 7(2)(a) protect the privacy of natural persons, including that of deceased natural persons Section 7(2)(g) maintain legal professional privilege Section 7(2)(i) enable the local authority to carry out, without prejudice or disadvantage, negotiations</i>	<i>Section 48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist</i>

General subject of each matter to be considered:	Reason for passing this Resolution	Ground(s) under Section 48(1) for the passing this resolution:
<i>Kaipara District Council Resource Management Commissioner Pool : Additional Hearing Commissioners Approval (RC Application RM170441 Tegel Foods Ltd)</i>	<i>Section 7(2)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to: Protect the privacy of natural persons, including deceased natural persons</i>	<i>Section 48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>
<i>Contract 888 Road Maintenance and Renewals Contract - Award</i>	<i>Section 7(2) (i) enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiation.)</i>	<i>Section 48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist</i>

Carried

7 Open Council minutes 26 June 2018

The meeting went back into Open session at 1.42pm.

Closure

Meeting closed at 1.45pm.

Confirmed 26 July 2018

Chair Mayor Smith

Kaipara District Council
Dargaville

Confirmed